



**Job Title:** Health And Safety Officer

**Location:** Onsite

**Status:** Full-Time for 2 Months

**Start Date:** Immediate

**Salary:** \$17.20 per hour (non-negotiable)

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## About Us:

Sai Dham Food Bank is a non-profit organization dedicated to supporting individuals and families facing food insecurity and social challenges. Our mission is grounded in compassion, inclusion, and service, aiming to build stronger and more resilient communities through access to essential resources and support.

## Position Overview:

Sai Dham Canada is seeking a dedicated and knowledgeable **Health and Safety Officer** to oversee and ensure compliance with all health and safety standards in our warehouse environment, where both perishable and non-perishable food items are stored and handled. This role goes beyond food safety alone—it encompasses the overall well-being and safety of the facility, employees, and volunteers.

The Health and Safety Officer will be responsible for implementing safety policies, monitoring risks, leading training programs, and promoting a safety-first culture across all operations.

## Key Responsibilities:

- Ensure the warehouse complies with local, provincial, and federal health and safety regulations.
- Monitor and enforce food handling standards for both perishable and non-perishable items.
- Conduct regular risk assessments and workplace inspections to identify hazards and recommend corrective actions.
- Develop, implement, and maintain safety protocols and emergency procedures.
- Lead health and safety orientation and ongoing training for employees and volunteers.
- Investigate incidents or accidents and prepare detailed reports with recommendations.
- Maintain records of safety inspections, training sessions, and compliance documentation.
- Collaborate with department leads to improve safety practices across all operations.



## **Qualifications:**

- Experience or education in food safety, public health, environmental health, or a related field
- Strong knowledge of warehouse health and safety regulations, including WHMIS, HACCP, and food handling certifications (an asset)
- Meticulous attention to detail and ability to identify and resolve potential risks
- Experience conducting inspections or audits in food or warehouse environments
- Strong communication and training skills
- Self-motivated, organized, and committed to community health and safety

## **Eligibility Requirements (Must-Have):**

- Must be a Canadian citizen, permanent resident, or a person granted refugee protection under the *Immigration and Refugee Protection Act*
- Must be between 15 and 30 years of age (inclusive) at the start of employment
- Must be legally entitled to work in Canada according to applicable provincial or territorial legislation and regulations
- Please note: International students are not eligible. Recent immigrants are eligible only if they are Canadian citizens or permanent residents.

## **Why Join Us?**

- Opportunity to make a meaningful impact in your community
- Collaborate with a passionate, mission-driven team
- Build your portfolio while contributing to social good
- Gain experience within the nonprofit sector

**How to Apply:** Please send your resume, cover letter, and a portfolio or samples of your design work to [recruitment@saidhamcanada.com](mailto:recruitment@saidhamcanada.com) with the subject line: Health And Safety Officer Application – Sai Dham Food Bank.