



Job Title: Delivery Driver

Location: Onsite

Status: Full-Time for 2 Months

Start Date: Immediate

Salary: \$17.20 per hour (non-negotiable)

About Us:

Sai Dham Food Bank is dedicated to combating hunger and ensuring food security for individuals and families in need. Through community-driven initiatives, we strive to raise awareness and provide essential resources to those facing food insecurity.

Position Overview:

We are seeking a motivated and organized individual to lead and coordinate food drive initiatives and oversee the collection and delivery of food donations. This role is crucial in ensuring that food reaches those in need efficiently and that donation drives are successfully executed. The ideal candidate will establish and implement food drive strategies, set clear objectives, and engage with community partners to encourage participation.

Key Responsibilities:

- Plan, organize, and execute food drive initiatives to support the mission of Sai Dham Food Bank
- Engage with businesses, charitable organizations, and community groups to build long-term partnerships and secure ongoing support
- Coordinate the collection, transportation, and delivery of food donations from various locations to the food bank facility
- Oversee the sorting and categorization of donated items to ensure efficient distribution
- Maintain accurate records of all donations received and track food drive progress
- Provide regular reports to management and stakeholders, highlighting the impact of donation efforts
- Raise public awareness about food insecurity and the importance of food donations through outreach initiatives
- Ensure timely and organized delivery of food supplies to designated recipients
- Follow all safety guidelines and procedures while handling food items and making deliveries



Qualifications:

- **G full license**
- At least 1 year of experience in a similar role (logistics, delivery, food drive coordination, or nonprofit work preferred)
- Excellent English communication skills, both written and spoken
- Strong interpersonal skills, empathy, and a welcoming demeanor when engaging with donors, community members, and partners
- Ability to remain composed under pressure and manage multiple responsibilities efficiently
- Strong organizational and record-keeping skills
- Knowledge of the Canadian nonprofit sector and food insecurity issues is considered a strong asset
- Ability to lift and transport food donations safely 30lb

Eligibility Requirements (Must-Have):

- Must be a Canadian citizen, permanent resident, or a person granted refugee protection under the *Immigration and Refugee Protection Act*
- Must be between 15 and 30 years of age (inclusive) at the start of employment
- Must be legally entitled to work in Canada according to applicable provincial or territorial legislation and regulations
- Please note: International students are not eligible. Recent immigrants are eligible only if they are Canadian citizens or permanent residents.

Why Join Us?

- Opportunity to make a meaningful impact in your community
- Collaborate with a passionate, mission-driven team
- Build your portfolio while contributing to social good
- Gain experience within the nonprofit sector

How to Apply: Please send your resume, cover letter, and a portfolio or samples of your design work to recruitment@saidhamcanada.com with the subject line: *Delivery Role Application – Sai Dham Food Bank*.